

# Infor Smart Office Training



## Don't leave this power tool on the shelf!



Most organizations using Infor Smart Office are not getting the full benefits of their software investment. Employees simply “don't know what they don't know.” Let RPI draw back the curtain and educate your organization about how Smart Office can drastically improve your employees' work experience.

RPI offers a Smart Office workshop that brings together end users and managers in a collaborative training session. One of our Infor certified experts will spend approximately a half day on site, conducting a structured training class for key business users of your organization. “Power” or advanced users stand to benefit the most from the training session.

The session includes:

**Detailing all of the features and functionality of Smart Office**—form personalization, navigation, visualization, widgets, canvas and personalization administration, alerts, and best practices

**Discussions with managers tailored to your specific needs**—answering questions and designing custom canvases and form personalization for each department - FIN, SCM, HCM

Training can be tailored to accommodate any number of users. With little effort, Smart Office can be rolled out by department, and the benefits of this new user experience will quickly travel to other departments by word of mouth—a low effort, high impact proposition.

alerts  
personalization  
watches  
startpads  
administration  
integration  
customization  
scripting  
listview  
canvas  
widgets

RPI is one of Infor's most trusted partners. In our fifteen years supporting the Lawson community, we have built a solid reputation by making client benefit our top priority. If your organization is not already an RPI client, a Smart Office training session is a great first step—almost sure to provide immediate ROI while also laying a foundation for future progress.

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